

BANARAS HINDU UNIVERSITY

GUIDELINES & DATES FOR ADMISSION IN
CENTRAL HINDU GIRLS' SCHOOL, Kamachha, Varanasi: **L.K.G.**
CENTRAL HINDU SCHOOL, RGSC, Barkachha, Mirzapur: **Nursery**
SHRI RANVIR SANSKRIT VIDYALAYA, Kamachha, Varanasi: **Class I**
CENTRAL HINDU GIRLS' SCHOOL and CENTRAL HINDU BOYS' SCHOOL: Class VI
SESSION 2023-24

IMPORTANT DATES

1. Availability of ONLINE Application Form on the Entrance Test Portal : **February 25, 2023**
Last date for online submission of Application Forms : **March 30, 2023**
Date of correction if any in online Application Form : **March 31 to April 4, 2023**
2. **Date of E-lottery & Display of Main/ Waiting List/ Notice** : **April 23, 2023**
3. **Dates & time of Admission:**

LKG, Nursery & Class 1

(a) **BHU Employee Ward & Divyang (OH)** : **May 1, 2023 (10.00 AM to 12.00 Noon)**

(b) **General, SC, ST, OBC-NCL & EWS**

- **1st List (Main List)** : **May 2, 2023 (8.00 AM to 12.00 Noon)**
- **2nd List (Waiting List)** : **May 4, 2023 (8.00 AM to 12.00 Noon)**
(If seat remains vacant)

Class 6

- **1st List (Main List)** : **June 21, 2023 (10.00 AM to 12.00 Noon)**
- **2nd List (Waiting List)** : **June 30, 2023 (10.00 AM to 12.00 Noon)**
(If the seat remains vacant)

IMPORTANT INSTRUCTIONS

I. Age Limit & Eligibility Requirements

School Name	Class	Age on 1 st April 2023
Central Hindu Girls' School, Kamachha, Varanasi	LKG	4 to 5 years (i.e. date of birth should not be before 01-04-2018 and after 01.04.2019)
Central Hindu School, RGSC, Barkachha, Mirzapur	Nursery	5 to 6 years (i.e. date of birth should not be before 01-04-2017 and after 01.04.2018)

Shri Ranvir Sanskrit Vidyalaya, Kamachha, Varanasi	1	6 to 8 years (i.e. date of birth should not be before 01-04-2015 and after 01.04.2017)
Central Hindu Girls' School, Kamachha, Varanasi and Central Hindu Boys' School, Kamachha, Varanasi	6	10 Years to 12 years age as on September 30, 2023 i.e. date of birth should not be before 30.09.2011 and after 30.09.2013 and passed class 5 examination from a school.

II. Reservation

School Name	Class	No. of seats	Reservation Quota
Central Hindu Girls' School, Kamachha, Varanasi	LKG	120	BHU Employee Ward* : 100% Remaining seats after admission BHU Employee Ward is as follows Divyang (OH): 3% Horizontally SC: 15% ST: 7.5% OBC-NCL: 27% EWS: 10%
Central Hindu School, RGSC, Barkachha, Mirzapur	Nursery	40	BHU Employee Ward* : 50% Remaining seats after admission BHU Employee Ward is as follows Divyang (OH): 3% Horizontally SC: 15% ST: 7.5% OBC-NCL: 27% EWS: 10%
Shri Ranvir Sanskrit Vidyalaya, Kamachha, Varanasi	1	40	
Central Hindu Girls' School, Kamachha, Varanasi	VI	80**	
Central Hindu Boys' School, Kamachha, Varanasi	VI	90**	
Note: *Benefit of Employee Ward Quota will also be extended to the sons/daughters of presently working Contractual/ Daily wager Employees of the University on the left over seats of the Employee Ward Quota on the basis of the Contractual Employee Certificate issued by the concerned Head. ** The minimum number of available seats.			

III. Selection Process

1. Admission of BHU Employee Ward applicants will be carried out first.
2. First Lot: 3% of the seats will be allocated horizontally to Divyang (OH) applicants by lottery.
3. Remaining seats will be allocated by e-lottery according to given priority sequence: -
 - a) Second Lot:
 - i. Total no. of ST candidates will be calculated from First Lot and remaining seats reserved for ST candidates will be allocated.
 - ii. Total no. of SC candidates will be calculated from First Lot and remaining seats reserved for SC candidates will be allocated.

Note: SC/ST seats will be filled only after interchanging the seat as per the availability of registered applicants i.e. vacant SC seats can be filled by ST applicants and vice-versa.

- iii. Total no. of OBC-NCL candidates will be calculated from First Lot and remaining seats reserved for OBC-NCL candidates will be allocated.
- iv. Total no. of EWS candidates will be calculated from First Lot and remaining seats reserved for EWS candidates will be allocated.

b) Third Lot: After Second Lot, remaining seats will be allocated to applicants of unreserved category.

4. Waiting list of each Lot will be prepared separately.

IV. The admission of selected candidates will be cancelled if any false/ forged Information in Application Form is detected at any stage even after the e-lottery process is complete. Admission will also be cancelled if applicant does not produce the original certificates of the enclosures at the time of admission.

V. The admission of the selected candidate will be cancelled if he/she fails to submit the fee on the given date, following which the next candidate from the waiting list will be admitted in at his/her place.

VI. Candidate from waiting list can't lay claim for admission. In case the seat remains vacant then the candidates from the waiting list will be given admission as per Serial Number of Lottery Rank.

VII. Documents to submit at the time of Admission

1. **For admission to class- LKG, Nursery and I**, a photocopy of the Date of Birth certificate issued by Nagar Nigam/ copy of Kutumb Register mentioning name of the applicant attested by father/mother/guardian is necessary.

2. **For admission to class- VI**, the date of birth should be mentioned in the Marks Sheet/ Transfer Certificate of **class-V**.

3. At the time of admission, all the applicants of reserved category are required to submit original and attested photocopy of the certificate of their respective categories as mentioned in the Application Form. In case of non-availability of certificates, their candidature will be cancelled. In doubtful cases, the certificate will be verified by a competent authority. In case it is found false/forged, the admission will be cancelled forthwith.

(a) If the father/mother of the candidate is a permanent/ contractual/ daily wager employee of BHU, an Employee Certificate mentioning name of the applicant, issued by LTC Cell/ appropriate authority is necessary.

(b) The Divyang (OH) candidate has to produce original and a photocopy attested by father/mother/guardian of the certificate issued by the Chief Medical Officer or Civil Surgeon of the district of the residence of the candidate with the Application Form.

These candidates will be required to appear before the Medical Board appointed by Banaras Hindu University for their final admission.

(c) The SC/ST/OBC-NCL/EWS candidates are required to produce original certificate and attested photocopy of their caste certificate at the time of admission from any one of the following authorities stating that the candidate belongs to a SC/ST/OBC-NCL/ EWS category.

- a. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Addl. Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- b. Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officer not below the rank of Tehsildar.
- d. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- e. Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep islands).

Note: ***The caste in the SC/ST/OBC-NCL/ EWS certificate will be those only which are in the List of Central Govt. Further the OBC-NCL certificate should clearly mention that the candidate is not under Creamy Layer. And SC/ST/OBC-NCL/ EWS certificate should not be older than six months.***

VIII. APPLICATION FORM

The University has created its Entrance Test Portal with the domain name www.bhuonline.in. Its link is also available on the BHU website (www.bhu.ac.in). The entire process of making an application for admission in various courses during the academic session 2023-24 has been made ONLINE. Accordingly, candidates may note that School Admission (LKG, Nursery, Class I and Class VI) - 2023 Application Form will not be sold (as there will be no offline mode) and the candidates desirous of admissions shall be required to register on the Entrance Test Portal of BHU and fill up the application form ONLINE as per procedure provided on the Portal. For further details visit the BHU website (www.bhu.ac.in) or the Entrance Test Portal of BHU (www.bhuonline.in).

Note: Applicants must fully satisfy themselves about their eligibility as prescribed above before filling in the application form. The eligibility shall be verified with the original certificates. A candidate will not be entitled for admission to a class unless he/she fulfils the eligibility conditions.

IX. APPLICATION PROCESSING FEE

Candidate shall pay the following Application Processing Fee:

1. SC/ST : ₹500.00
2. General/EWS/OBC-NCL / Divyang (OH) / BHU Employee Ward : ₹750.00

Candidate is required to fill up the Application Form ONLINE as printed Information Bulletin-cum-Application Form will not be sold by the University. After the candidate has filled up the Application Form online, he/she will have following options for payment of Application Processing Fee:

Online payment through credit card/debit card: Through the payment gateway available on the Entrance Test Portal.

Note:

- i. **The Application Form once submitted with the Application Processing Fee at concessional rate meant for SC/ST candidate shall be considered under SC/ST Category.**
- ii. **The Application Processing Fee paid shall neither be refunded nor be transferred to another course and shall also not be reserved for any subsequent year, in any case.**
- iii. **No separate call letter will be sent to call students for counselling/ admission. The Lottery Rank Lists shall be displayed on the admission portal www.bhuonline.in. The candidates are advised to see their position in the lottery rank lists and ensure their appearance in the counselling with relevant documents (original mark sheet, date of birth certificate, previous school leaving certificate, category certificate etc. along with the school admission registration form) as per scheduled date & time in school.**

Help Desk (Timing: 10:00 AM to 04:00 PM)

Central Hindu Girls' School, Kamachha, Varanasi: L.K.G.
Mobile No. 7905054063

Central Hindu School, RGSC, Barkachha, Mirzapur: NURSERY
Mobile No. 6307661276

Shri Ranvir Sanskrit Vidyalaya, Kamachha, Varanasi: Class I
Mobile No. 8470860188, 9565136874

Central Hindu Girls' School, Kamachha, Varanasi: Class VI
Mobile No. 9305014708

Central Hindu Boys School, Kamachha, Varanasi: Class VI
Mobile No. 9415829083