

Commission paid	1,000
Sundry debtors	5,00,000
Trading expenses	25,000
Bills receivable	52,000
Discount earned	5,000
Plant & Machinery	45,000
Rent	20,000
Opening stock	3,70,000
Bank overdraft	60,000
Cash in hand	9,000
Purchases	7,08,000
Cash at bank	25,000
Sales	11,80,000
Investment	46,000
Closing stock	80,000

10. On 1st April, 2007, a limited company purchased a Machine for ₹ 1,90,000 and spent ₹ 10,000 on its installation. At the date of purchase, it was estimated that the scrap value of the machine would be ₹ 50,000 at the end of sixth year.

Give Machine Account and Depreciation A/c in the books of the Company for 4 years after providing depreciation by Fixed Instalment Method. The books are closed on 31st March every year.



Printed Pages : 4

Roll No.....

REFNO 052207

**Bachelor of Vocation Semester-II
Examination, 2021-22**

Hospital Administration and Management

Paper : HAM-205

**Workshop on Hospital Management
Information System**

Time : Three Hours

Full Marks : 70

*(Write your Roll No. at the top immediately on the
receipt of this question paper)*

Note: There are **three** part of the Question Paper.
All parts are Compulsory.

Part – A

Note: Short Question :

10×2=20

1. Define Network Topology.
2. What is the definition of health ?
3. Health Management Information System.
4. Define speech recognition.

P.T.O.

5. Block chain in Healthcare.
6. Explain Information.
7. Bio-Informatics.
8. What is telemedicine ?
9. Electronic Protected Health Information.
10. Define Globalization.

Part – B

Note: Internal choice :

5×4=20

1. What are the factors responsible to limit the development of Tele-medicine ?

OR

Discuss the role of Networking in Hospital Information System (HIS).

2. Define Sensitive Personal Information (SPI).
Enlist the information which comes under SPI.

OR

Discuss various security issues in Tele-Health.

3. How Tele-Health and Globalization is related to each other ?

OR

What is the concept of Genomics ? How it develops ?

4. Discuss various functions of Radiology Information System (RIS).

OR

What do you understand by Healthcare record keeping ? How it is important to reduce legal litigations ?

Part - C

Note: Open choice (Answer any **three** questions out of **four**) : $10 \times 3 = 30$

1. What do you mean by Electronic Health Record (EHR) ? Distinguish electronic health record and paper record.
2. Define Healthcare Technology. What are the benefits of healthcare technology ? Discuss AI (Artificial Intelligence) in brief.

3. Explain Tele-Health. Write an essay on advantages and barriers of Tele-Health.
4. What is patient Identifying Information ? Differentiate between Privacy and Confidentiality. Discuss Laws governing the privacy and confidentiality of patient in India.

Printed Pages : 4

Roll No.....

REFNO 052203

**Bachelor of Vocation Semester-II
Examination, 2021-22**

Hospital Administration and Management

Paper : GEN-201

Soft Skill and Personality Development

Time : Three Hours

Full Marks : 70

*(Write your Roll No. at the top immediately on the
receipt of this question paper)*

Part - A

Note: Answer the following (each question carry 2
marks) questions 1 to 5 (MCQ). 5×2=10

1. Influencing skill is one of the most vital soft skill-set the domain of management.
(a) True
(b) False
2. The skill of leadership can be considered as both hard skills and soft skills.
(a) True
(b) False

P.T.O.

3. In which of the following soft skill, there is a possibility of intrusion into other's privacy?

- (a) Professionalism
- (b) Politeness
- (c) Intuition
- (d) Ice-breaking

4. Both hard skills and soft skills are valid for certification by the institutes.

- (a) True
- (b) False

5. In any situation one should and before becoming selective.

- (a) Criticize and compare
- (b) Measure and judge
- (c) Condemn and judge
- (d) None of the above

Note: Question(s) 6 to 10. Write down the following(s) : 5×2=10

- 6. Self-esteem
- 7. Non-verbal communication
- 8. Meditation
- 9. Self-hypnotism
- 10. Irresistible enthusiasm

Part – B
(Short Answer Type Questions)

Note: Answer any **four** questions of the following
in **200** words questions **11** to **14**.

4×5=20

11. Informal group put you in role conflict, Discuss.

OR

Describe the life cycle of a Team.

12. Write down :

- (a) Conducting a meeting or presentation, three important things.
- (b) Identify three things while giving an interview.

OR

Traits of great Personality.

- (a) Shri Bheem Rao Ambedkar ji
- (b) Mahamana Madanmohan Malviya ji

13. Select a foreign country recently been in news.
Write down its culture comparing to India.

OR

What are the benefits of studying employee attitude ?

14. Discuss that all employees should be trained to become more assertive ?

OR

Key advantages of using a virtual team, critically examine.

Part – C

(Long Answer Type Questions)

Note: Answer any **three** questions of the following
in **300** words. 3×10=30

15. In your role as a student, do you feel that you are motivated more by Maslow's lower-order or higher order needs ? Explain. Describe how you expect motivation to change once you graduate.

16. Review the idea of the leader as a coach. Which of the leadership models relates more closely with coaching ? Explain.

17. Explain the empowerment means to you. Give an illustration of a time when you truly felt empowered.

18. Explain, in your own words, why you feel that attitudes are important. Brief about value, attitude and behaviour.

Printed Pages : 5

Roll No.....

REFNO 052205

**Bachelor of Vocation Semester-II
Examination, 2021-22
Hospital Administration and Management**

Paper : HAM-203

Managing Quality in Health Care

Time : Three Hours

Full Marks : 70

*(Write your Roll No. at the top immediately on the
receipt of this question paper)*

Section - A

Note: All questions are compulsory : 2×10=20

1. Scientist those developed Six Sigma was
worked in which company in Past ?

(a) Samsung

(b) Apple

(c) Motorola

(d) Nokia

P.T.O.

2. The JCAHO established in the year :
 - (a) 1953.
 - (b) 1951
 - (c) 1952
 - (d) 1955
3. Which law **not** included for governing the hospital ?
 - (a) Society Registration Act
 - (b) Companies Act
 - (c) Clinical Establishment bill
 - (d) Pharmacy Act
4. Which stage those **not** included ISO Standard Developed ?
 - (a) Preparatory Stage
 - (b) Committee Stage
 - (c) Ethical Stage
 - (d) Approval Stage
5. What types of ISO use in IT Service Management ?
 - (a) ISO/17799
 - (b) ISO/20000
 - (c) ISO/12207
 - (d) ISO/2700

6. Full form of NABH :

- (a) National Affiliation Board for Hospital & Healthcare Providers
- (b) National Accreditation Beuro for Hospital & Healthcare Providers
- (c) National Accreditation Board for Hospital & Healthcare Providers
- (d) National Accreditation Board for Hospital & Healthcare Procedure

7. Full form of CCU :

- (a) Centralized Care Unit
- (b) Coronary Care Unit
- (c) Critical Care Unit
- (d) Critical Central Unit

8. Which temperature necessary for blood Preservation.

- (a) -2 to -4
- (b) +2 to +6
- (c) +8 to +10
- (d) -5 to -8

9. Which gas used in organs Preservation ?

- (a) Oxygen
- (b) Liquid Nitrogen
- (c) Helium
- (d) CO₂

10. What is the mode value of the following ?

0, 5, 3, 0, 4, 3, 6, 5, 7, 3, 8

- (a) 5
- (b) 0
- (c) 6
- (d) 3

Section - B

Note : Attempt any of the **five** following questions.

Each question carries equal marks.

4×5=20

1. Brief description of Six Sigma.
2. Describe TQM.
3. Describe Patient Safety Management Programme.
4. Describe ICU and what difference CCU ?

5. Importance of Dialysis in Human Beings.
6. Describe mean, median and mode.

Section - C

Note : Long answer type questions. Attempt only **three** questions. Each question carries **10×3=30** equal marks.

1. Describe Kaizen Technique and Lean Thinking in brief.
2. What is ISO Standard explain with proper example and IEC ?
3. Describe NABH with Standard and JCI Accreditation in brief explanation.
4. Describe QMS with its benefits, example and application in Health Management system.



Printed Pages : 5

Roll No.....

REFNO 052206

**Bachelor of Vocation Semester-II
Examination, 2021-22
Hospital Administration and Management**

Paper : HAM-204

Organisational Behaviour

Time : Three Hours

Full Marks : 70

*(Write your Roll No. at the top immediately on the
receipt of this question paper)*

Note: There are **three** Parts. **All** Parts are compulsory.

Part - A

Note : Question(s) 1 to 5 (MCQ) : Choose the correct option : $5 \times 2 = 10$

1. What refers to individual differences in characteristic patterns of thinking, feeling and behaving ?

- (a) Personality
- (b) Attitude
- (c) Learning
- (d) None of the above

P.T.O.

2. Which of the following are the organization, identification and interpretation of sensory information in order to represent and understand the environment ?

- (a) Perception
- (b) Attitude
- (c) Learning
- (d) All of the above

3. What is acquiring new knowledge, behaviours, skills, values, preferences or understanding ?

- (a) Attitude
- (b) Learning
- (c) Behaviour
- (d) All of them

4. Maslow suggest that human needs are arranged in a series of levels, a hierarchy of importance. Which of the following statements are relevant to Maslow's hierarchy of needs theory ?

- (a) A satisfied need is no longer a motivator.
- (b) The hierarchy is not necessarily in a fixed order.
- (c) A need is not necessarily fully satisfied before a subsequent need arises.
- (d) All of the above

5. Leadership involves the exercise of influence on the part of the leader over the
- (a) Perception
 - (b) Motivation
 - (c) Personality
 - (d) All of the above

Note: Write down the following questions (6 to 10) :
5×2=10

- 6. Reward Power and Coercive Power.
- 7. Stress Management.
- 8. Team.
- 9. Organizational Climate.
- 10. Resistance to Change.

Part - B

Note: Attempt any of the **four** following questions.
Each question carries equal marks.

4×5=20

11. Explain McGregor's Theory X and Theory Y.

OR

Value, Attitude and behaviour are inter-linked, explain.

12. Define perception. What are the various factors that affect perception ?

OR

Explain Attribution, Theory of perception.

13. Explain the concept of group. Why people join group ?

OR

Define conflict. Explain the conflict resolution model.

14. Differences between Charismatic leadership and Transformational leadership.

OR

Explain the purpose of Organisational Behaviour.

Part - C

Note: Long answer type questions. Attempt only **three** questions. Each question carries equal marks. 3×10=30

15. Define organizational design. Explain the different Design types.

16. Define the personality and traits. Write about big five models.
17. What are the qualities of a good leader ? What is the importance of interpersonal relationship for an effective leader ?
18. What are the causes and symptoms of stress ? How can stress be reduced ? Discuss.



Printed Pages : 7

Roll No.....

REFNO 052204

**Bachelor of Vocation Semester-II
Examination, 2021-22**

Hospital Administration and Management

Paper : GEN-202

Accounting for Decision Making

Time : Three Hours

Full Marks : 70

*(Write your Roll No. at the top immediately on the
receipt of this question paper)*

Section – A

(Very Short Answer Type Questions)

Note: Attempt all parts of this questions in 50
words. 10×2=20

1. (i) Explain the golden rules of accounting.
- (ii) What is meant by double entry system of accounting?
- (iii) What do you mean by BANK RECONCILIATION STATEMENT?

P.T.O.

- (iv) Define revenues and expenses ?
- (v) Differentiate between physical and intangible assets.
- (vi) Parties in Bills of exchange.
- (vii) Define DEPRECIATION.
- (viii) What is a subsidiary book ?
- (ix) Differentiate between accounting and accountancy.
- (x) What is book keeping ?

Section – B
(Short Answer Type Questions)

Note : Attempt all questions. Give answer of each question in about **200** words.

5×4=20

2. Explain the concepts and conventions of accounting.

OR

What are the different types of errors that are usually committed in recording business transaction ?

3. State the meaning of a trial balance and describe the purpose for the preparation of trial balance.

OR

What is balance sheet ? What are its characteristics ?

4. What are the different types of subsidiary books ?

OR

What are INTANGIBLE ASSETS and explain them in detail.

5. Explain the concept of DEPRECIATION. What is the need for charging depreciation and what are the causes of depreciation ?

OR

Differentiate between trading and P & L account.

6. Explain the role of computing in accounting.

OR

Briefly explain the need and importance of Bank Reconciliation Statement.

Section – C

(Long Answer Type Questions)

Note : Attempt any **three** questions. Give answer of each question in about **500** words.

3×10=30

7. Journalise the following transactions.

Date	Details	Amount (₹)
01.4.2017	Business started with cash	1,00,000
01.4.2017	Goods purchased from Manisha	50,000
01.4.2017	Stationery purchased for cash	2,200
02.4.2017	Open a bank account with SBI for	35,000
02.4.2017	Goods sold to Priya for	16,000
03.4.2017	Received a cheque from Priya	16,000
05.4.2017	Sold goods to Nidhi	14,000
08.4.2017	Nidhi pays in cash	14,000
10.4.2017	Purchased goods from Ritu	20,000
14.4.2017	Insurance paid by cheque	6,000

18.4.2017	Paid rent	2,000
20.4.2017	Purchased office furniture	11,200
24.4.2017	Interest received cash	1,200
30.4.2017	Commission paid by cheque	3,000
30.4.2017	Payment of salaries of cash	12,000

8. Describe the ACCOUNTING CYCLE process in detail.

9. The following balance were extracted from the ledger of Mr. Sunil as on 31.03.2021. You are required to prepare a trail balance as on that date.

Particulars	Amount (₹)
Drawings	60,000
Salaries	95,000
Capital	2,40,000
Sales return	10,000
Sundry creditors	4,30,000
Purchases return	11,000
Bills payable	40,000